

TOWN OF NOLENSVILLE
BOARD OF MAYOR AND ALDERMEN MEETING
DATE: THURSDAY, MARCH 4, 2004 TIME: 7:00 P.M.
PLACE: NOLENSVILLE ELEMENTARY SCHOOL

Mayor Charles Knapper opened the meeting at 7:01. In attendance were Mayor Knapper, Aldermen Larry Felts, Gail Phillips and Frank Wilson, Alderman Tommy Dugger was absent. Also in attendance were Counsel Bob Notestine, Officer George Poss, Town Engineer Rich Woodroof, Recorder Cindy Lancaster, Public Works Director Lonnie Bowden and 20 public citizens.

Mayor Knapper led the prayer and pledge.

Mayor Knapper asked the board to conduct the meeting in a fashion that was outlined within the Roberts Rules of Order. This format was submitted to the board and Mayor Knapper made a motion that these guidelines be followed, Alderman Wilson seconded and this was passed unanimously.

Citizens Input:

Mr. Trevan Townsend of 7120 Nolensville Road, owner of Two Way Market, noted that he had previously viewed the changes that were to be made on the Zoning Ordinance. In regards to the section of the "Car Wash", he requested that the letter "H" be given some lead-way to either the Mayor or his designee. This section discusses berm and he would like to see this either removed or re-structured.

Alderman Phillips made a motion to approve the minutes for the regular meeting of February 4, 2004, Alderman Felts seconded this motion. The minutes were approved unanimously.

Alderman Wilson made a motion to accept the Treasurers report, Alderman Felts seconded. Recorder Lancaster reported the general fund cash on hand as being \$541,991.62, with cash disbursements being \$45,136. State Street Aid cash on hand is \$133,906.77. The treasurer's report was unanimously approved.

Commission/Committee Reports

Mayor Knapper reported for the Planning Commission:

- Working with Bill Terry on the Comprehensive Plan and established a timeline.
- Working on Bent Creek project extensively
- Bill Terry is working on requirements for PUD's

Betty Friedlander reported for the Historic Commission:

- Met and worked on changes for the zoning ordinance
- Design Standards will be discussed
- "Keep Williamson Beautiful" Committee came to Nolensville and should be commended. Nolensville was the cleanest city.
- A Saturday will be selected for clean up sometime between now and May.

Assistant Chief Jason Jones reported for the Nolensville Volunteer Fire Department.

- AED's have been tested and they are in compliance

There was no report for the Chamber of Commerce.

Rich Woodroof, Town Engineer/Codes Official reported for the Codes Department.

- 4 building permits were issued
- 8 inspections were performed/2 mechanical and 1 plumbing
- MS4 permit has been reviewed and deadlines have been reviewed
- Gresham-Smith, in regards to the Waggoner property, has submitted plans which calls for a traffic signal at Sunset and Nolensville Road
- Ballinger Farms update - all the sewer on site has been completed

There was no report for the Police Department.

Public Works Director Lonnie Bowden reported for the Public Works Department

- A written report was distributed to the board and there were no questions

Mayor Knapper ask that the rules be suspended and go to number 11 on the agenda in regards to United Telephone Company Ordinance. The Board agreed to move forward on the agenda.

First reading of Ordinance #04-04, an ordinance granting a franchise to United Telephone Company Video Concepts, LLC. Counsel Notestine spoke briefly about this ordinance and then introduced United Telephone's attorney Mr. Masterson. Mr. Masterson stated that they have the ability to offer video through the phone line. He noted this is similar to Cable. He asked if the board had any questions regarding this new service. There were no questions. Alderman Wilson made a motion to pass this ordinance, Alderman Felts seconded and this passed unanimously.

Mayor's Comments:

Mayor Knapper noted that staff has reviewed the cost for various fees that are imposed by the town. It is the intent of the town to only re-coup the cost. He notified the board that this issue would be discussed at the next board meeting.

Mayor Knapper asked Counsel Notestine to report on the Interlocal Agreement in regards to road maintenance. Counsel stated that the town had recently passed a resolution to enter into this agreement. He noted that the county reviewed the agreement and it passed with a change that addressed paying attorney fees and additional costs. This was not agreed upon by the Nolensville board, therefore, he ask the county to review it again without these clauses. The Williamson County Attorney agreed to bring it before the County Road Commission. We are now awaiting their response.

Mayor Knapper asked the board to submit a letter to the Williamson County Medical Center to withdraw the offer previously made by the town. Alderman Felts made a motion to submit a letter of withdrawal, Alderman Phillips seconded and this motion passed unanimously.

Mayor Knapper asked Counsel Notestine to report on the Fire Inspector Job Description that Assistant Chief Jason Jones and Counsel have been preparing. Counsel noted that his concern was an inspector having the authority to write a citation. Therefore, the person being hired should have approval of the Mayor. Mayor Knapper asked for approval to hire an inspector. Alderman Wilson stated that he would like to wait until next month due to just receiving this documentation tonight. It was agreed that this item would be discussed next month.

Mayor Knapper noted that Bob Haines had submitted a written request to perform a photo journal of the town. Mr. Haines addressed the audience noting there are several changes that are taking place within the Town Of Nolensville and this should be documented. It would be an archive of the town. Mr. Haines stated that he would provide the "sweat equity", all he would ask the town to do is reimburse him for his expenses. Mayor Knapper made a motion to proceed with this journal, Alderman Phillips seconded. Alderman Wilson stated that the cost should be monitored. This passed unanimously.

Mayor Knapper noted that there would be a meeting with Mr. Charles Graves of TDOT on March 30. He also noted that a review of the zoning ordinance would be on April 20 and 27. He stated that education hours are required for Planning Commission members and the town attorney will be providing a portion of this education during these meetings.

Mayor Knapper noted that Congressman Blackburn's office has been in contact with Nolensville in regards to the COPS grant.

Mayor Knapper stated that the Bent Creek project has requested that Ordinance #04-03 be postponed. At Counsel's recommendation, and after speaking to every board and Planning Commission member, it is a consensus that an individual traffic study be performed. Mayor Knapper will be meeting with two individuals that have been recommended to perform this study. Mayor Knapper made a motion to approve \$3,000 to be spent on this traffic study, Alderman Felts seconded and this passed unanimously.

Mayor Knapper read a letter from the Tennessee Municipal League (Insurance carrier) applauding the town on their Loss Control Prevention efforts.

The Public Hearing was then opened for Ordinance #04-01 at 7:40. Counsel Notestine noted that when the zoning ordinance is amended a public hearing is required. This is the public hearing for the "clean-up" of the ordinance. There will be other changes forthcoming. Alderman Felts stated that he would like to recommend a gate for an egress and ingress into the site. He also recommended that the staff decide on a plat-to-plat basis in regards to the berm.

Mayor Knapper then told the audience at this time they could speak in regards to this ordinance. No one from the crowd commented.

It was further noted that if someone wanted to appeal a decision made by the Planning Commission they could go before the Board of Zoning Appeals.

The Public Hearing closed at 7:50 p.m.

Second Reading of Ordinance #04-01, an ordinance to amend the Zoning Ordinance #01-06 of the Town Of Nolensville. Alderman Felts made a motion to remove the wording in “L” in regards to the car wash and replace it with the following:

During the hours of non-operation barriers to ingress and egress must be installed or doors will be install at each end of bay to block access. Buffering to be determined by staff on a plat-to-plat basis.

Alderman Wilson seconded, this amendment passed unanimously.

Mayor Knapper made a motion to approve the zoning ordinance as amended, Alderman Felts seconded and this passed unanimously.

Reading of Resolution #04-01, a Resolution to formally enter into an agreement with Mr. John Poole, a Certified Public Accountant. Counsel noted that this authorizes the Mayor to enter into an agreement in order for the Town to have the books audited. Alderman Phillips made a motion to approve this resolution, Alderman Wilson seconded and this passed unanimously.

Reading of Resolution #04-02, a Resolution to formally enter into an agreement with Mr. Dave Ausbrooks and Ms. Dana Ausbrooks, Attorney’s at Law, to assist in Planning Commission issues. Counsel noted that this authorizes Mayor Knapper to enter into this agreement to provide legal services for the Planning Commission. It was noted that they have attended various meetings and their services have been well received. Alderman Wilson made a motion to pass this resolution, Mayor Knapper seconded and this passed unanimously.

Alderman Felts noted that approximately one month ago MADD was approached to purchase a trailer, generator, cones, lights, etc., to be utilized at DUI checkpoints. Alderman Felts and his wife will be purchasing this equipment in honor of their son Jimmy who was killed by a drunk driver. Alderman Felts was commended on this gesture.

Mayor Knapper noted that since January the office has been hectic. He took a moment to thank the staff at town hall.

Alderman Phillips then made a motion to adjourn and Mayor Knapper seconded this motion. This passed unanimously and meeting adjourned at 8:09 P.M.

Respectfully submitted,

Approved,

Cindy Lancaster
Town Recorder

Charles F. Knapper
Mayor